



The Liberty Committee

P.O. Box 39311, Solon, OH 44139 • (216) 349-9037

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JUN 18 12 38 PM '98

June 10, 1998

Scott Francis
Reports Analyst
Reports Analysis Division
Federal Election Commission
Washington DC 20463

Re: ID Number CO0324871 - The Liberty Committee
Request for additional information - 1997

Dear Scott,

During the year 1997, The Liberty Committee had limited payments for administrative expenses because the committee had very limited activity. Other than the \$1,341.27 itemized for salary expenses, the balance of the activity was performed by volunteers, including myself as Treasurer.

We itemized such startup expenses as the printing of brochures and stationery plus the purchase of a computer. Other administrative expenses were under the \$200 calendar-year limit.

Beginning in 1998, we will be itemizing expenses for rent and probably for telephone service expenses if they exceed \$200. Volunteer activity will continue in 1998.

Sincerely,

THE LIBERTY COMMITTEE

Marilyn L. Wehling, Treasurer

Restoring a principled citizen legislature

David Zanotti, President



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Marilyn Wehling, Treasurer
The Liberty Committee
POB 39311-31005 Solon Road
Solon, OH 44139

JUN 3 1998

Identification Number: C00324871

Reference: Mid-Year (1/1/97-6/30/97) and Year End (7/1/97-12/31/97) Reports

Dear Ms. Wehling:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses limited payments for administrative expenses. Administrative expenses are payments made for the purpose of operating a political committee including, but not limited to, rent, utilities, salaries, telephone service, office equipment and supplies. Any such payments to a person aggregating in excess of \$200 in a calendar year must be disclosed on Schedule B, supporting Line 21(b) of the Detailed Summary Page. 2 U.S.C. §434(b)(5) If these expenses are being paid by a connected organization, your Statement of Organization must be amended to reflect this relationship. 2 U.S.C. §433(b)(2) In addition, if expenses have been incurred but not paid in a reporting period, the activity should be disclosed as a debt on Schedule D, if the obligation is \$500 or more, or outstanding for sixty days or more. 11 CFR §104.11

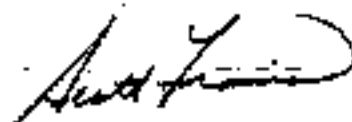
Any goods or services provided to your committee by a person, except volunteer activity (i.e., a person's time), would be considered an in-kind contribution from that person, and would be subject to the disclosure requirements of 2 U.S.C. §434(b)(3) and 11 CFR §104.13, and the limitations and prohibitions of 2 U.S.C. §§441a and 441b.

Clarification regarding administrative expenses should be disclosed during each two year election cycle beginning with the first report filed in the

non-election year. Please verify that all expenses referenced above (i.e., rent, salaries, utilities, etc.) have been adequately disclosed. If these services have been provided by volunteers, please confirm this in writing.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

A handwritten signature in dark ink, appearing to read "Scott Francis", written over a horizontal line.

Scott Francis
Reports Analyst
Reports Analysis Division

Federal Election Commission

**ENVELOPE REPLACEMENT PAGE
FOR INCOMING DOCUMENTS**

The Commission has added this page to the end of this filing to indicate how it was received.

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PREPARER

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